

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 4th April 2011 at 7.30 pm in the Village Hall

Present Chair – Colin Macklin
 Councillors –McClellan, Parkes, Oakey and James

In Attendance: Sadie Patamia (Clerk), Amby Hitchcox (RFO), and 1 member of the public

1 Apologies for Absence

Apologies were accepted from Cllr Anderson and Cllr Brook

2 Declarations of Interest

There were no declarations of interest

3 Minutes of the Council Meetings held on 7th March 2011

It was proposed by Cllr James, seconded by Cllr McClellan, and agreed that the minutes of the Council Meeting held on 7th March 2011 should be approved and signed subject to the following alterations –

Page 2, line 4 should be decide not decided

Page 2, line 16 should read the not it

Page 3, line 12 should read councillors

Page 3, line 30 should read their not there

4 Matters arising not on the Agenda

The Clerk stated that NCC would be doing a site visit to consider putting a brown directional 'Church' sign up at Church Walk.

The Clerk stated that she had heard from Helen Howard and that she did not think the extra dragon's teeth ought to be sited along Croughton Road as it was felt that the white lining is adequate indication of the edge of the road.

The Clerk confirmed that Kay Anderson had arranged for the aerial runway to be repaired and that the invoice was with the RFO. The cost was somewhat more than anticipated but Kay had negotiated the fee down from a much higher one. It was also reported that the tennis court was due to be cleaned.

She confirmed that she had informed 4 The Glebe that after investigations there was no apparent planning permission for a dropped kerb at their property and that she had written to residents on Roundtown and Little Lane informing them the verge would be re-seeded.

As a result of the Meet the Council feedback the Clerk reported that she had a quote from Chris Wyatt re. the tree outside 30 The Glebe. This quote is for £120. She checked that the tree in question was a small cherry tree and found that it was not. It is the very large tree on the corner. It was agreed that the Clerk should write to Mr Wyatt to let him know.

Action – Clerk to write to Chris Wyatt to clarify which tree needs attention.

She stated that she had written to Mrs Cartwright Hignett re. the land off Charlton Road but was yet to hear back.

The Chair reminded the Clerk that a letter had been received from a villager complaining about the speed at which Churchill lorries were driving through the village. It was agreed that the Clerk would write to Churchills.

Action – Clerk to write to Churchills re. speeding lorries.

5 Finance, to include insurance renewal

It was proposed by Cllr James and seconded by Cllr McClellan that the cheques listed on the attached financial report should be agreed and signed (AH/04/11).

She stated that she was awaiting a quote from Zurich Insurance and that she had spoken to Came and that they would be sending through a renewal quote with details of potential discounts in due course.

The RFO stated that the external audit would be held on 29th July.

6 Risk, to include review of asset register

The Clerk confirmed that she had sent the risk map out to all Councillors. The RFO reported that she had made the risk reports into a register. It was agreed that there were still things to be added to it and it would be reviewed again in May.

Action – RFO to bring risk register to May meeting

The Clerk reported that she had received a complaint about overhanging hedges on the pathway leading to the Village Hall. It was agreed that the Clerk would write requesting the hedges were trimmed back.

Action – Clerk to write to request hedges are trimmed.

Cllr McClellan reported that a villager had commented that the Aynho sign on the gates at the Croughton end of the village had not been moved and was still obscuring vision on leaving Portway. It was stated that this was not the case and the sign had been moved last year when it was reported as an obstruction.

7 Adoption of new model standing orders and complaints procedure

The Clerk stated that it was necessary to formally adopt the new model standing orders and it would be best practice to adopt a formal complaints procedure.

It was therefore proposed by Cllr James, seconded by Cllr McClellan and agreed to adopt these documents which had been previously circulated.

8 Highways and Transport to include Parking Committee Terms of Reference, Banbury Road lay by and resolution re. Village Greens

The Chair reported that he had received a letter from THE Community Speedwatch programme stating that they would cease to exist forthwith due to funding cuts. It is hoped that the speed van will still make regular visits to the village. It was agreed that this was a great shame.

It was reported that Terms of Reference for the Parking Committee had been received and circulated. It was agreed that parking on Roundtown and the village greens as potential parking areas ought to be added to its scope.

Action – Clerk to forward amendments to Cllr Brook

The Clerk stated that she had spoken to NCC re. the village greens and that they were not registered or protected in any way. Cllr McClellan stated that at a previous AVM it had been voiced that the village greens should be protected.

A resolution was proposed by Cllr James, seconded by Cllr McClellan that for the period of the parking committee review the existing greens would be considered protected and that the parking committee should consider their use for parking in its scope and report back by 31st October 2011 with a recommendation.

This was therefore resolved.

It was agreed that despite the opinion of Helen Howard one dragon's tooth would be erected on the corner by the Grammar House.

Action – Cllr Parkes to arrange for the installation of 1 dragon's tooth at the corner by the Grammar House

Cllr Parkes stated that he was quite disgusted by the amount of litter in the lay by on the Banbury Road. The Chair stated he had spoken to District Councillor John Townsend about having bins put there. It was agreed that the Clerk should write to John Townsend and Costa Coffee and MacDonalDs (who's shops it was agreed were the main culprit) to ask for bins to be put in.

Action – Clerk to write to JT and relevant companies re. bins and signage

9 Planning – S/2011/0272/FUL - Variation of conditions 2, 3 and 4 of planning permission S/2010/0206/FUL to increase size of the conservatory and change the exterior materials to the west elevation, 2 Butts Close, Aynho

In the absence of Cllr Brook the Chair check everyone had read his report forwarded in advance. The Clerk stated that a letter of objection had been received by a resident and this read out.

It was agreed that the planning application would be objected to with the following text – ‘APC oppose the new height of the conservatory and feel it should remain as the previous approved application. APC object to the variations and feel that the previous conditions should be enforced.’

10 HS2 update

The Chair stated that a lot of campaigning was currently taking place in an effort to undermine the business case. Cllr Parkes stated that a road show was coming to Brackley but the dates of this were unknown.

Action – Clerk to find out dates of HS2 road show and publicise

11 Recreational Matters – to include Playground equipment and A.S.R.A.

It was agreed that a new roster should be made for the inspection of the playground equipment.

The continued success of the café was commented on.

12 Farming and Footpaths

The Clerk stated that she had written to Gill Phillips to thank her for her work as footpath warden, enclosing a grant application leaflet and that she had received an e mail of interest from an individual about the role. It was decided that he would be appointed and put in touch with Gill Phillips. It was also agreed that the footpath warden and possibly neighbourhood watch would be invited to APC meetings on a quarterly basis to give a report.

13 Maintenance, to include feedback on Village Clean Up

The Clerk stated that there had been a good turn out for the village Spring Clean. Cllr Parkes stated that he thought the village looked great afterwards.

He stated that there had been workers in the village that had tidied up paths and filled in trip hazards. Moss is being sprayed and paths widened. It was agreed that a note would go into the newsletter encouraging people to report any problems to the Street Doctor.

Action – Note to go into newsletter encouraging villagers to report hazards etc. to Street Doctor

The RFO stated that she had been given the contact details of an individual who may be interested in doing some maintenance work in the village. It was agreed these would be passed to Cllr Parkes.

Cllr Parkes stated he had arranged for the Black Path to be cleared.

14 Communications

The Clerk stated that the annual village meeting had not featured on the front of the newsletter this month due to it being Easter. As the newsletter is still actually a church publication this was understandable. It was agreed that when the new Council was formed in May further discussion would take place on whether APC should start to publish its own newsletter.

The Chair stated that Lawrence Wilkinson had stated that if draft minutes were sent to him he would ensure any pertinent event info was put on the website straight away.

Action – Clerk to forward draft minutes to Lawrence Wilkinson

15 Meetings and Conferences, including Annual Village Meeting and approval of PC report

The Clerk circulated that APC part of the annual village report. It was proposed by Cllr Oakey, seconded by Cllr McClellan and agreed that this was acceptable.

16 Correspondence

The Clerk stated that she had received the following correspondence this month – NCALC E update, Parish Matters from Came and Co, info re, the grass cutting grant, The Better Health care programme, SN Homes Major works briefing, LCR, SNVB news and a letter re. the upcoming elections.

17 Any Other Business (at the Discretion of the Chair)

Cllr James stated that he had looked through the Draft West Northamptonshire Core Strategy and that the issues he felt were pertinent were that if any new housing developments were built 38% of the housing therein ought to be affordable and that a maximum of 5 houses would be permitted to be built on infill.

It was agreed that a note would go into the newsletter asking people to report any accidents on the roads in Aynho to SNC and to copy in the Clerk.

Action – Note to go into newsletter asking people to report any accidents on the roads in Aynho to SNC and to copy in the Clerk

The Chair asked if any progress had been made with the history walk. The Clerk stated that she believed it was to be held on the 11th September. It was agreed that the History Society ought to be invited to the May meeting for an update.

Action – History Society representatives to be invited to May meeting for update

The Clerk stated that due to it being an election year it would not be possible to hold the May meeting on 9th May. It was agreed that the AGM of APC would instead be held on 16th May as per the guidelines.

Cllr McClellan stated that this would be his last meeting and thanked the Council for their help and support. Cllr Oakey echoed this.

The Chair thanks Cllrs McClellan and Oakey for all their hard work during their tenure on APC and stated they would be missed. This sentiment was echoed by all present.

18 Date of Next Meeting – Monday 16th May 2011

This was approved.

The meeting closed at 9.30pm