

AYNHO PARISH COUNCIL

Minutes of the Council Meeting held on Monday 7th November 2011 at 7.30 pm in the Village Hall

Present Chair – Colin Macklin

Councillors – Hoddinott, Parkes, Burge, Belcher, Brook, Mann and James

In Attendance Sadie Patamia (Clerk), Amby Hitchcox (RFO), and 0 members of the public

1 Apologies for Absence

Apologies were accepted from Cllr Anderson.

2 Declarations of interest

There were no declarations of interest

3 Minutes of the Council Meeting held on 3rd October and 31st October 2011

It was proposed by Cllr Brook, seconded by Cllr James and agreed that the minutes of the Council Meeting held on 3rd October 2011 should be approved and signed subject to the following alterations –

No S on Brook on page 4

Page 6 should read drains

the list of correspondence had been left out. This should read, SN Homes major works briefing, NCALC E update and info on SN Homes 'Lifeline' service.

It was proposed by Cllr Parkes seconded by Cllr Mann and agreed that the minutes of the Council Meeting held on 3^{1st} October 2011 should be approved and signed

4 Matters arising not on the Agenda

The Clerk stated that Hamptons did not do land valuation and that she was still discussing options with other agents. A discussion took place and it was decided that based on average valuations of farm land locally (about £6000 per acre) that the land should be valued at £50,000. This valuation would be used to register the land with the Land Registry. This was proposed by Cllr James, seconded by Cllr Brook and agreed.

Action – Clerk to register land with Land Registry

The Clerk reported that she had contacted SNC about getting a map of the village and that she was yet to hear back.

The Clerk confirmed she had responded to the Government's Planning Framework consultation as requested.

She confirmed she was liaising with Cllr Anderson and Helen Howard to set up a parking meeting.

She also confirmed she had requested quotes on the large tree work and had been informed by AH Contracts that the dog bins of a smaller size were not economically viable. She and Cllr Parkes are arranging for these to be sited at Station Road, Green Lane, on the Sports Field and near The Bothy.

The Clerk confirmed she had written to the History Society to thank them for organising the History Walk as requested.

It was reported that Cllr Anderson going to licensing meeting the next night. There have been several official objections from various households within the village. It was agreed that guidance was needed on grounds for objection to licensing. It was agreed that the Clerk would ask South Northants Council Licensing Department for a copy of the framework.

Action – Clerk to request copy of the licensing framework

The Clerk reported she had not received a response from Hinton Airfield. It was agreed she would write again.

Action – Clerk to write again to Hinton Airfield

5 Finance, to include look at 2012 / 13 budget and review of asset register

It was proposed by Cllr James, seconded by Cllr Burge and agreed that cheques on the attached report (AH/11/11) should be approved and signed.

The Chair stated that he feels the need for a projection of sports field expenses. He stated that he felt slightly out of control in terms of what is being done. This feeling was echoed by other councillors. It was agreed that a more disciplined approach is needed. The RFO stated total amount spent in this financial year was £1825 but that there were 2 additional invoices still outstanding that had not been paid. It was agreed that the RFO would bring a report to the next meeting showing all expense spent on the Sports Field, including where the money came from. The Chair stated that APC do want to see the work finished but 3rd-party grants would need to be generated to complete the programme. He also asked that the RFO bring a projection of cost to complete current programme of work.

Action – RFO to bring a report to the next meeting showing all expense spent on the Sports Field, including where the money came from

It was agreed that Cllrs James and Hoddinott would look over the budget and accounts as part of their regular periodic review of the Parish Finances. It was agreed that there needs to be clarity on the operation of the ASRA account and how it is incorporated into the Parish Council Accounts and how they should be incorporated into the balance sheet. Cllr James enquired why a separate ASRA bank account was maintained? It was agreed that this would be reviewed as part of the aforementioned periodic review.

Action - Cllrs James and Hoddinott would review the budget and accounts and report back to the next meeting

It was agreed that the planning process outlining forward plans for developments on the Sports Field needs to be more structured, with more discussion taking place between ASRA and the Parish Council before decisions are made and an action plans that require the outlay of expenditure are implemented. The Parish Council re-affirmed its support for the Amenity Track and paid tribute to the hard work and dedication of the ASRA Committee and its key workers

The RFO presented the budget. A vote was taken and it was decided that no increase in village precept would be sought for 2012/13. A detailed budget will be circulated to Councillors in time for consideration prior to being discussed and signed off at the next month

The Clerk stated she had been approached by the History Society to see what contribution. APC wished for them to make towards the insurance of the painting discussed previously. It was agreed that they did not need to pay a contribution.

The annual return for the financial year 2010-2011 was approved and accepted following receipt of the external auditors' opinion. The audit issues raised were noted to be only those raised by the internal auditor, which had already been discussed at a previous Council meeting.

All points were already being progressed but for ease of reference the actions agreed are given here:

- Minuting of elections of officers: future annual meeting minutes will record the election of all office holders, not only Chair and Vice Chair; the Clerk to action this.
- Appointment of signatories for cheques: new signatories had been appointed and registered with the bank following the election of new Councillors in the May elections. All cheque stubs are initialled by the two signatories on any cheque.
- Review of staff salaries: A record will be made of a review of staff salaries at the point that there is any review to be made (i.e. if any revised pay rates are received from NALC)
- Maximum non-taxable mileage rate: The mileage rate of 40 pence will be the maximum applied.
- Registration of land holdings: the Clerk is working on registration of land holdings. The current meeting has agreed the land valuation to be put forward as part of this process.

6 Risk

No new reports of risk this month.

7 Planning - S/2011/1326/FUL, Variation of condition 5 on S/2011/0534/FUL (New double garage) to fit up and over metal garage doors instead of side hung doors, The Warren, Croughton

After hearing Cllr Brook's report it was agreed that the proposal should be supported in full.

The Clerk stated she had been copied in on a letter to SNC from a resident at the Wharf concerning the potential commercial usage of a small yard there. The owner is attempting to let the land despite there being no planning permission or precedent of historic use. In the last week the planning authority has intervened and issued a letter to the owners and their agents stating as there is no planning consent and no precedent of historical use the land therefore cannot be used.

It was agreed that the Clerk would forward this letter and additional information to Cllr Brook.

Action - Clerk to forward letter and additional information to Cllr Brook

8 Highways and Transport

The Clerk stated that she had received a response from Cllr Ron Sawbridge. It states that he agrees with APC concerns and has attempted to get NCC to do something about it.

It was reported that speeding has been adopted as the main priority for the Brackley Safer Community Team. They have had the speed van out and about. It was agreed that the Clerk should write to John Spencer and ask for a speed report.

Action – Clerk to write to John Spencer and ask for a speed report.

It was reported that Village Gates, similar to those on the B4100 are to be installed on Charlton Road on the playing field side of Portway and that deer warning signs would be erected on the B4031. Both actions would be implemented by the end of March 2012

9 HS2 update

It was reported that the Labour party seem to want to move it to follow the route of the M40. It was agreed that this subject would be kept under close review so that the Parish Council would have early notice of any change in the alignment of the preferred route that might emerge from the Official Planning Review and any threats that might then be posed to the village .

10 Recreational Matters – to include Playground equipment funding and A.S.R.A.

Cllr Burge stated that she had been to Wiggles and Giggles to discuss the playground. She stated that it was closed and that she would return in due course. The Clerk will be putting posters up about Playground Investment and highlighting it in the newsletter. It was agreed that a fund raising committee will be needed in the New Year.

The Clerk reported that Kay Anderson had asked her to report that the woodland trust jubilee wood trees should be with us by 14th November and ASRA are planning on a planting schedule shortly after. As we are planning on planting on parish council land i.e the field they would like to have a member of the parish council involved with the planting decisions. There is an ASRA meeting at Kay's house on Thursday 10th November at 8pm so if anyone is available to come along that would be good. Jill Phillips is planning on asking Richard Stevenson from A Day in the Country if he will get involved as he has a specialist tree person he knows.

It was agreed that Cllr Burge would attend the ASRA Meeting as the Representative of the Parish Council.

Kay also has requested that the dog posts and bin that were agreed in the October meeting are in place by Spring. This was agreed.

Cllr Belcher stated that Kay had spoken to his father about making a gap in the hedge behind the Pavilion to allow access to the footpath in his field. He stated that the Belchers were not happy to go ahead with this.

11 Farming and Footpaths

It was agreed that Colin Peulevé, the footpath warden, would be invited to a meeting to give a report in due course.

It was suggested that Mr Dempsey should be asked to quote to cut a pathway down Station Road.

Action – Clerk to ask MD for quote re. cutting down to the Wharf.

The Chair asked Cllr Belcher to speak to the other farmers about next year's Farm Walk.

Action – Cllr Belcher to speak to the other farmers about next year's Farm Walk.

12 Maintenance, to include bins

Cllr Parkes reported that tidying up was taking place because of berries and fruit. There is some graffiti on the motorway bridge and this has been reported.

It was agreed that an extra grass cut of the village was needed.

Action – Clerk to ask MD to do another cut of the village

It was suggested that maybe the Council could have the large tree at the bottom of Portway inspected to ensure that it is safe.

Action – Clerk to see if the Council can do the remedial work needed on the tree.

13 Communications, to include village newsletter

The Clerk reported that she had started to compile a village email list but had hoped that people would also sign up to get notifications from the website. She also stated that she had been able to reserve APC the back page of the November newsletter.

14 Meetings and Conferences

The Clerk stated that Andrea Leadsom MP would be holding a meeting about Wind Farms this week. The Chair stated he would try to attend.

Cllr Parkes reported that he had attended the Village Hall Committee meeting but that there was nothing of note to report.

15 Correspondence

The Clerk stated she had received the following correspondence – grass cutting grant application for 2012/13 which she has signed and sent off, Clerks and Councils Direct, leaflets about SNC Job Club, leaflets on the Winter Well Guide, the CAB Annual Report, information about taking part in the Diamond Jubilee Beacon chain,

16 Dates of 2012 meetings

The Clerk stated she would not be able to attend the meeting on 5th March 2012. It was agreed that the meeting would be moved to the 6th March

17 Any Other Business (at the Discretion of the Chair)

There was none.

18 Date of Next Meeting – Monday 5th December 2011

This was agreed.

The meeting ended at 9.40